

**BABBITT CITY COUNCIL
REGULAR MEETING
April 4, 2011**

The regular meeting of the Babbitt City Council was called to order at 5:00 p.m. this date by Mayor Anderson.

Present for roll call were Councilors Hoheisel, Fitzpatrick, Lassi and Mayor Anderson.

Absent: None.

The Pledge of Allegiance was recited.

The Council interviewed Tammy Bissonette and Ron Marinaro for the vacant Council position. Merle Vandervest also applied, but was not available for the interview.

Attorney Brunfelt informed the Council that it would not be a conflict of interest for Ron Marinaro to be appointed to the Council. The garbage contract is a service contract and does not have to be bid. The only issue would be the bills & payroll being approved under the consent agenda. The Council would have to act on Vermilion Trail Sanitation's bill separately.

It was moved by Hoheisel, supported by Fitzpatrick, to appoint Ron Marinaro to the vacant Council position until a special election is held at the next regular City election. Further, to send a letter to Tammy Bissonette thanking her for applying for the Council position and inform her of openings on other Boards and Committees.

Ayes: Councilors Hoheisel, Fitzpatrick, Lassi and Mayor Anderson

Nays: None

Absent: None

Motion declared carried.

Ron Marinaro took the Oath of Office.

Ron Marinaro resigned from the Public Safety Committee and as the school representative on the Parks and Recreation Board.

It was moved by Anderson, supported by Fitzpatrick to accept the resignation from Ron Marinaro from the Public Safety Committee and the Parks and Recreation Board (school representative).

Motion declared carried.

Mayor Anderson offered to resign from the Parks and Recreation Board to allow Councilor Marinaro to continue serving on the Board.

It was moved by Anderson, supported by Lassi, to accept Mayor Anderson's resignation from the Parks and Recreation Board, appoint Councilor Marinaro to the Parks and Recreation Board, appoint Mayor Anderson to the Personnel Committee and appoint Councilor Fitzpatrick to the Library Board.

Motion declared carried.

The Council interviewed the following applicants for the Recreation Coordinator position: Joe Scherer, Duane Lossing, Jesse Quick and Mindy Mackey.

The meeting was recessed at 6:15 p.m.

The meeting was reconvened at 6:25 p.m.

(The above minutes were taken by Clerk-Treasurer Klegstad.)

It was moved by Anderson, supported by Marinaro, to offer the Recreation Coordinator position to Joe Scherer contingent upon passing a physical and background check. The pay will be \$16.22 per hour (no steps) and will be reviewable in six months.

Motion declared carried.

It was moved by Anderson, supported by Hoheisel, to authorize the additions to the agenda as follows:

- a) LMCIT Regional Safety Group meeting Wednesday, April 6th in Mt. Iron
- b) New fire truck financing

Motion declared carried.

It was moved by Lassi, supported by Hoheisel, to approve the consent agenda as follows:

- a) Approve minutes of Regular meeting of March 21, 2011
- b) Approve all bills and payrolls as audited by the Audit Committee
- c) Overtime report
- d) Correspondence:
 - i. Dig Safely Seminar
 - ii. MPCA Petroleum Tank Release Site File Closure,
 - iii. NE Minnesota Mile Fiber Project Groundbreaking April 20, 2011 at 1 p.m. in Mt. Iron
 - iv. What jobs may a minor perform for a City (as information)
 - v. MN DNR Grant-in-Aid Workshop April 20, 2011, in Tower, MN (Soular attending).

Ayes: Councilors Lassi, Fitzpatrick, Hoheisel, and Mayor Anderson

Nays: None

Abstain: Councilor Marinaro

Motion declared carried.

It was moved by Anderson, supported by Hoheisel, to close the meeting at 6:34 p.m. for attorney/client privilege to discuss consideration of suspension or termination of a City employee.

Motion declared carried.

The meeting was reconvened at 6:42 p.m.

It was moved by Lassi, supported by Marinaro, to terminate Travis Lindberg as a part time police officer with the City of Babbitt.

Ayes: Councilors Lassi, Fitzpatrick, Hoheisel, Marinaro, and Mayor Anderson

Nays: None

Absent: None

Motion declared carried.

Attorney Brunfelt reviewed Kevin Orcutt's request for reimbursement of attorney and surveying fees, and cost of property. This is a dispute between two private property owners and the City is not legally obligated to reimburse Mr. Orcutt.

Also, Brunfelt stated he had been in contact with Teamsters Local 320 regarding the Clerk-Treasurer's union process.

It was moved by Lassi, supported by Fitzpatrick, to authorize the Clerk-Treasurer to transfer the following appropriations:

- i. Recreation Second Quarter Apportionment - \$23,887.75
- ii. Library Second Quarter Apportionment - \$22,445.25
- iii. Library Rent Second Quarter Apportionment - \$4,834.75
- iv. Arena Operating Apportionment - \$40,389.00

Ayes: Councilors Lassi, Fitzpatrick, Hoheisel, Marinaro, and Mayor Anderson

Nays: None

Absent: None

Motion declared carried.

It was moved by Marinaro, supported by Fitzpatrick, to approve reappointment of Notary Public status to Wendy Schlueter at a cost of \$120 and approve \$100 recording fee to St. Louis County.

Ayes: Councilors Lassi, Fitzpatrick, Hoheisel, Marinaro, and Mayor Anderson

Nays: None

Absent: None

Motion declared carried.

It was moved by Hoheisel, supported by Lassi, to authorize payment to the MCFOA (Municipal Clerks and Finance Offices Association of Minnesota) 2011-12 membership fee of \$35 each for Deputy Clerk Treasurer Deberra Marinaro (Year One) and Administrative Assistant Wendy Schlueter (Year Two), and attendance at the Municipal Clerks & Finance Officer's Association July 11 – 15, 2011 at a cost of \$410 for members before May 27, 2011, in addition, hotel accommodations each per night, along with expenses (Note: Schlueter was awarded a 2011 MCFOA grant for \$250.00).

Ayes: Councilors Lassi, Fitzpatrick, Hoheisel, Marinaro, and Mayor Anderson

Nays: None

Absent: None

Motion declared carried.

It was moved by Anderson, supported by Hoheisel, to discontinuing publishing the summary of official minutes of the Babbitt City Council in the Babbitt Weekly News since complete minutes are available to be read in full on the Babbitt website.

Motion declared carried.

It was moved by Anderson, supported by Lassi, to table the request for a purchase for an emergency standby generator for the Fire Hall at an approximate cost not to exceed \$10,500 and send to the Public Safety Committee on April 27, 2011 for recommendation.

Motion declared carried.

It was moved by Lassi, supported by Anderson, to recommend hiring three applicants for the Fire Department, pending passing background checks and physicals: David Lloyd, John Adams, and Chad Rasmussen. Further, checks be authorized for background checks.

Motion declared carried.

It was moved by Lassi, supported by Fitzpatrick, to accept the letter of resignation from Doug Halverson from the Fire Department, and send a letter of thanks for his many years of service.

Motion declared carried.

It was moved by Anderson, supported by Hoheisel, to table the water tender request to purchase to own and send back to the Public Safety Committee April 27th for their recommendation.

Motion declared carried.

It was moved by Marinaro, supported by Fitzpatrick, to authorize the purchase of an AED for Fire Department use as requested by Fire Chief Scharber at a cost not to exceed \$1,700.00.

Ayes: Lassi, Fitzpatrick, Hoheisel, Marinaro, and Mayor Anderson

Nays: None

Absent: None

Motion declared carried.

It was moved by Marinaro, supported by Lassi, to table the request from the Library Board to place an art structure on the building outside of the Library entryway for further information.

Motion declared carried.

Two estimates to repair the roof damaged by snow at the Kasson Building were received: Dave Lossing bid \$2,143.55 and Travis Roseth bid \$2,118.55. It was moved by Hoheisel, supported by Marinaro, to accept the low bid of \$2,118.55.

Ayes: Lassi, Fitzpatrick, Hoheisel, Marinaro, and Mayor Anderson

Nays: None

Absent: None

Motion declared carried.

A full copy of the USDA Draft Environmental Impact Statement for the Federal Hardrock Minerals Prospecting Permits Project may be read at City Hall.

It was moved by Hoheisel, supported by Anderson, to authorize Councilor Hoheisel, Debbera Marinaro, and Jim Lassi (if available) to attend the IREA Quarterly meeting April 13, 2011 in Duluth, MN.

Motion declared carried.

It was moved by Hoheisel, supported by Lassi, to authorize the request from Kell's Kitchen to renew the Consumption and Display Permit.

Ayes: Lassi, Fitzpatrick, Hoheisel, Marinaro, and Mayor Anderson

Nays: None

Absent: None

Motion declared carried.

It was moved by Hoheisel, supported by Fitzpatrick, to allow the B-E Clergy Association to use the Municipal Gymnasium on Thursday, May 5th, at noon for the National Day of Prayer.

Motion declared carried.

Proposed amendments to the St. Louis County Zoning and Land Use Ordinance pertaining to wetland administration and obsolete sections of the ordinances were received as information.

It was moved by Anderson, supported by Lassi, to authorize Deputy Clerk Treasurer Marinaro and Clerk-Treasurer Klegstad to attend the LMCIT safety meeting in Mt. Iron on Wednesday, April 6th.

Motion declared carried.

During the public input session, Ami Keene welcomed the new Council member, Ron Marinaro.

Marinaro thanked the Council and members of the City of Babbitt for appointment to the Council.

Staff was directed to send a letter to the other applicants thanking them for participation in the interview process for Recreation Coordinator. Mayor Anderson welcomed Joe Scherer.

Councilor Marinaro discussed Joe Scherer's First Responder Training. It will be sent to the Public Safety Committee for recommendation. As a First Responder, Scherer would be able to drive the ambulance with an EMT.

It was moved by Anderson, supported by Hoheisel, to adjourn the meeting at 7:42 p.m.

Motion declared carried.

Respectfully submitted,

Cathy A. Klegstad, Clerk-Treasurer

Wendy F. Schlueter, Minute Recorder

Attest:

Glenn A. Anderson, Mayor