

BABBITT CITY COUNCIL  
ORGANIZATIONAL MEETING  
January 4, 2012

The Organizational meeting of the Babbitt City Council was called to order this date at 6 p.m. by Mayor Anderson.

Present for roll call were Councilors Marinaro, Lassi, Fitzpatrick, Hoheisel, and Mayor Anderson. None were absent.

Also present were Clerk-Treasurer Klegstad and City Attorney Brunfelt.

The Pledge of Allegiance was recited.

It was moved by Marinaro, supported by Anderson, to authorize the following additions to the agenda:

- a) Ambulance Supervisor Mike Rhein requesting replacement set of anti-shock pants for Ambulance rigs
- b) Planning Commission Conditional Use Permit
- c) Parks & Recreation Board requesting Council attendance at January 11, meeting to discuss Arena rental
- d) Request from Police Chief Switajewski to receive full \$3700 City contribution into Health Savings for 2012
- e) 2012 Infrastructure project – CDBG presentation January 5, 2012

Motion declared carried.

It was moved by Hoheisel, supported by Fitzpatrick, to set the voting order for 2012 as rotating alphabetically, with the Mayor voting last.

Motion declared carried.

It was moved by Lassi, supported by Anderson, to designate the New Babbitt Weekly News as the Official City Newspaper for 2012.

Motion declared carried.

**RESOLUTION NO. 12-01**

**DESIGNATING OFFICIAL DEPOSITORIES  
FOR THE CITY OF BABBITT  
AND APPROVAL OF PLEDGED SECURITIES**

**BE IT RESOLVED:** That the following institutions are approved and may be used as the OFFICIAL DEPOSITORIES for the City of Babbitt funds for year 2012:

U. S. BANK

BABBITT STEELWORKERS' CREDIT UNION

4M FUND (DAIN RAUSCHER)

SMITH BARNEY

NORTHLAND SECURITIES

**FURTHER BE IT RESOLVED:** That the Babbitt City Clerk-Treasurer be authorized to make Federal insured investments, in \$250,000.00 maximum increments, as favorable interest rates become available; and

**FURTHER BE IT RESOLVED:** That the specified securities and assignments be in complete compliance with the requirements of Minnesota Statutes 118A.04, 118A.05, and 118A.06.

The foregoing resolution, offered by Councilor Fitzpatrick, supported by Councilor Lassi, was declared adopted this 4<sup>th</sup> day of January, 2012, by the following roll call:

Ayes: Councilors Marinaro, Lassi, Fitzpatrick, Hoheisel, and Mayor Anderson

Nays: None

Absent: None

Motion declared carried.

It was moved by Lassi, supported by Fitzpatrick, to set the Regular Council meeting dates and times as follows:

***All meetings are at 6:00 p.m. unless otherwise noted.***

Wednesday	January 4, 2012	Council
Wednesday	January 18, 2012	Council/EDA
Monday	February 6, 2012	Council
Wednesday	February 22, 2012	Council/EDA
Monday	March 5, 2012	Council
Monday	March 19, 2012	Council/EDA
Monday	April 2, 2012	Council
Monday	April 16, 2012	Council/EDA
Monday	May 7, 2012	Council
Monday	May 21, 2012	Council/EDA
Monday	June 4, 2012	Council
Monday	June 18, 2012	Council/EDA
Monday	July 2, 2012	Council
Monday	July 16, 2012	Council/EDA
Monday	August 6, 2012	Council
Monday	August 20, 2012	Council/EDA
Wednesday	September 5, 2012	Council
Monday	September 17, 2012	Council/EDA
Monday	October 1, 2012	Council
Monday	October 15, 2012	Council/EDA
Monday	November 5, 2012	Council
Monday	November 19, 2012	Council/EDA
Monday	December 3, 2012	Council
Monday	December 17, 2012	Council/EDA

Motion declared carried.

It was moved by Hoheisel, supported by Marinaro, to appoint John Fitzpatrick as Acting Mayor for 2012.

Motion declared carried.

It was moved by Anderson, supported by Fitzpatrick, to appoint the following to 2012 Council Committees:

- a) Public Works Committee (2) - Ron Marinaro, Glenn Anderson
- b) Public Safety Committee (2) – Ron Marinaro, John Fitzpatrick
- c) Personnel Committee (2) – Ron Marinaro, Jim Lassi
- d) Cemetery Committee (2) – Glenn Anderson, John Fitzpatrick

- e) Parks & Recreation Board (1) – Paul Hoheisel  
 \*\*It was Council consensus to repeal the current Parks & Recreation Board Ordinance and change to two Council members, two citizens at large, and one member of the school district.
- f) Library Board (1) – John Fitzpatrick
- g) Planning Commission (1)- Jim Lassi
- h) Audit Committee (2) - Paul Hoheisel, John Fitzpatrick
- i) Audit Committee alternate (1) – Jim Lassi.

Motion declared carried.

It was moved by Lassi, supported by Marinaro, to appoint David Sherman to the Planning Commission for a three year term ending December 31, 2014.

Motion declared carried.

It was moved by Hoheisel, supported by Marinaro, to appoint John Kramer and Wanda Marshall to the Library Board for a three year term ending December 31, 2014, and direct staff to send a letter of thanks to the other applicant for her interest.

Motion declared carried.

It was moved by Lassi, supported by Fitzpatrick, to appoint David Sherman to the Public Utilities Commission for a three year term ending December 31, 2014 and send a letter of appreciation to Walt Anzinger for his years of service.

Motion declared carried.

It was moved by Anderson, supported by Lassi, to appoint Devin Lind-Chamberlin to the Parks & Recreation Board for a three year term ending December 31, 2014.

Motion declared carried.

It was moved by Hoheisel, supported by Fitzpatrick, to change the Public Safety Committee to three members, instead of five.

Motion declared carried.

It was moved by Hoheisel, supported by Marinaro, to amend the Babbitt Economic Development Authority ordinance to Council members only. A letter of appreciation will be sent to Andrea Zupancich.

Motion declared carried.

It was moved by Anderson, supported by Marinaro, to appoint the Fire and Ambulance Department officers for 2012 as a white ballot:

Fire Chief – Ryan Scharber  
 Assistant Fire Chief - Trent McDowell  
 Secretary – Misty Roseth  
 Captains- Andrew Rogers, Tony Chamberlin, Kris Phillips

Ambulance Supervisor – Mike Rhein  
 Assistant Ambulance Supervisor – Trent McDowell

Motion declared carried.

It was moved by Fitzpatrick, supported by Anderson, to designate the Babbitt City Council as the Babbitt Economic Development Authority for 2012.

Motion declared carried.

It was moved by Lassi, supported by Fitzpatrick, to adopt the 2012 Holiday Schedule as presented:

New Year's Day – January 2, 2012  
Martin Luther King Day – January 16, 2012  
Presidents' Day – February 20, 2012  
Easter Monday – April 9, 2012  
Memorial Day – May 28, 2012  
4<sup>th</sup> of July – July 4, 2012  
Labor Day – September 3, 2012  
Veterans' Day – November 12, 2012  
Thanksgiving Day – November 22, 2012  
Christmas Day – December 25, 2012

In addition, City Hall will be closed in the afternoon on the following days:

Good Friday – April 6, 2012  
Christmas Eve – December 24, 2012  
New Years Eve – December 31, 2012

Motion declared carried.

It was moved by Hoheisel, supported by Anderson, to accept the consent agenda:

- a) Approve minutes of Regular meeting of December 19, 2011, and Special meeting of December 27, 2011
- b) Approve all bills and payrolls as audited by the Audit Committee with the exception of the Vermilion Sanitation bill and Reference No. 22 for \$700 for further discussion.
- c) Overtime report
- d) Summary of City Funds as of November 30, 2011
- e) Correspondence: St. Louis County Board Supports Non-Ferrous Mining

Ayes: Councilors Marinaro, Lassi, Fitzpatrick, Hoheisel, and Mayor Anderson

Nays: None

Absent: None

Motion declared carried.

It was moved by Lassi, supported by Anderson, to approve payment to Vermilion Sanitation in the amount of \$5,702.93.

Ayes: Councilors Lassi, Fitzpatrick, Hoheisel, and Mayor Anderson

Nays: None

Abstain: Councilor Marinaro

Motion declared carried.

It was moved by Hoheisel, supported by Fitzpatrick, to transfer \$45,000 from Permanent Improvements (Fund 401) to Zup's Water Main Project (Fund 405) as recommended by Clerk-Treasurer Klegstad:

C & C Winger base bid	\$139,318.75
Alternate A	22,565.00
Estimate for spring paving	25,000.00
Engineering	<u>37,950.00</u>
	\$224,833.75
Less IRRRB Grant	<u>- 180,000.00</u>
City Contribution	\$ 44,833.75

Ayes: Councilors Marinaro, Lassi, Fitzpatrick, Hoheisel, and Mayor Anderson

Nays: None

Absent: None

Motion declared carried.

It was moved by Lassi, supported by Hoheisel, to transfer the following Appropriations as requested by Clerk-Treasurer Klegstad:

Recreation - \$26,783.50

Library - \$22,826.00

Library Rent - \$4,896.50

Arena Operating - \$9,932.50

Ayes: Councilors Marinaro, Lassi, Fitzpatrick, Hoheisel, and Mayor Anderson

Nays: None

Absent: None

Motion declared carried.

Attorney Brunfelt reported that the Court Administrator sent a check for \$14,000.00 restitution paid in full with the diversion process by Tom Henry.

The Council directed Attorney Brunfelt to send a letter to Ferrellgas stating the cost of the removal of the concrete at the Littler site was \$750.00 by C & C Winger.

It was moved by Fitzpatrick, supported by Lassi, to authorize signatures on the IRRRB grant agreement PO ID #33000000663 for assisted living.

Ayes: Councilors Marinaro, Lassi, Fitzpatrick, Hoheisel, and Mayor Anderson

Nays: None

Absent: None

Motion declared carried.

It was moved by Hoheisel, supported by Marinaro, to authorize signatures on the Fire Agreement between the City of Babbitt and Stony River Township for \$3,000.00.

Ayes: Councilors Marinaro, Lassi, Fitzpatrick, Hoheisel, and Mayor Anderson

Nays: None

Absent: None

Motion declared carried.

The meeting was recessed at 6:51 p.m. and reconvened at 6:53 p.m. to review Everett Wedlund's 2010-11 Arena Contract.

It was moved by Anderson, supported by Lassi, to direct Recreation Coordinator Joe Scherer to handle the Arena duties on a temporary basis until the contract with Kevin Orcutt is signed and proof of insurance is provided; payment will be released to Mr. Orcutt for work rendered.

Motion declared carried.

A meeting will be held Monday, January 9<sup>th</sup> at 9 a.m. in the event Mr. Orcutt does not provide the required documents.

It was moved by Hoheisel, supported by Lassi, to table the Recreation Coordinator's wage for further review; staff will check with the pay equity coordinator. Councilor Fitzpatrick requested it be on record that he feels Joe Scherer deserves a raise.

Motion declared carried.

The Laurentian Vision Partnership meeting to be held Wednesday, January 11, 2012 from 9 a.m. to 12:30 p.m. in the Mining and Reclamation Classroom in Chisholm was received as information.

Twin Metals will hold a presentation February 6<sup>th</sup> before the regular Council meeting. Clerk-Treasurer Klegstad will contact Twin Metals to confirm the time at 5 p.m. and if it will be advertised in the newspaper.

It was moved by Lassi, supported by Fitzpatrick, to authorize any interested Councilors and staff to attend the RAMS Annual Dinner meeting Thursday, February 2, 2012, at the Park Hotel in Hibbing (to be posted as a Council meeting should more than two Councilors commit).

Motion declared carried.

It was moved by Lassi, supported by Fitzpatrick, to authorize a spaghetti fundraiser utilizing the Municipal Center Gymnasium and the Kitchen at no charge on Saturday, January 21<sup>st</sup> spearheaded by Josh Mettler.

Motion declared carried.

It was moved by Anderson, supported by Marinaro, to authorize signatures on the Materials Management Divisions Cooperative Purchasing Venture as recommended by Attorney Brunfelt.

Motion declared carried.

It was moved by Hoheisel, supported by Marinaro, to authorize two new sets of anti-shock pants for each Ambulance rig at an approximate cost of \$750.00 each as recommended by Ambulance Supervisor Mike Rhein.

Motion declared carried.

It was moved by Lassi, supported by Anderson, to authorize the Planning Commission to issue a Conditional Use Permit to the Kauffman's to expand the Birch Lake RV Park and Campground with the following stipulations:

- a) The septic system must be approved through St. Louis County certifying that the system can accommodate the expansion.
- b) A survey of the north property line must be completed.
- c) Seek USFS input in regards to setbacks.
- d) The setbacks along the Bear Road and Birch Lake Road are in compliance.
- e) A landscape buffer zone is established as shown on the application.
- f) A wetlands delineation is completed and approved.

Ayes: Councilors Marinaro, Lassi, Hoheisel, Fitzpatrick, and Mayor Anderson

Nays: None

Absent: None

Motion declared carried.

The Parks and Recreation Board is requesting Council attendance at their Regular meeting of January 11<sup>th</sup> at 6 p.m. to discuss Arena rental. Councilor Hoheisel requested a study session to be held at 5:30 p.m. before the meeting.

It was moved by Hoheisel, supported by Marinaro, to deny the request from Police Chief Switajewski to receive full \$3,700.00 City contribution into Health Savings for 2012.

Motion declared carried.

As information, Clerk-Treasurer Klegstad will give a presentation to the Community Development Block Grant board Thursday, January 5<sup>th</sup> regarding the upcoming 2012 infrastructure project.

There was no public input when called for by Mayor Anderson.

It was moved by Lassi, supported by Hoheisel, to adjourn the meeting at 7:35 p.m.

Motion declared carried.

Respectfully submitted,

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Cathy A. Klegstad, Clerk-Treasurer

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Wendy F. Schlueter, Minute Recorder

Attest:

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Glenn A. Anderson, Mayor