

**BABBITT PUBLIC UTILITIES COMMISSION
REGULAR MEETING
August 16, 2011**

The regular meeting of the Babbitt Public Utilities Commission was called to order at 4:02 p.m. this date by President Anzinger.

Present for roll call were Commissioners Huovinen and Hoheisel, and President Anzinger.

Also present was Superintendent Koivisto.

It was moved by Hoheisel, supported by Huovinen, to accept the addition to the agenda as presented.

Motion declared carried.

It was moved by Huovinen, supported by Hoheisel, to approve the minutes of the Regular Meeting of July 19, 2011.

Motion declared carried.

It was moved by Huovinen, supported by Hoheisel, to approve the July 2011 Financial Report.

Ayes: Commissioners Huovinen and Hoheisel, and President Anzinger
Nays: None

Motion declared carried.

The Commission reviewed the Inspection Report on water towers 1 and 2 from Utility Services. Both towers are in good condition.

Superintendent Koivisto gave a recap of the training session on the Terra-Gator. He also informed the Commission that we will not be able to use the Northshore access road at this time.

It was moved by Hoheisel, supported by Huovinen, to assign water charges at one (1) commercial ERU for the new snowmobile building on North Drive.

Ayes: Commissioners Huovinen and Hoheisel, and President Anzinger
Nays: None

Motion declared carried.

The letter from Bonestroo on their intent to join Stantec was reviewed.

Discussion was held on what the Commission recommends for the next priority after the Evergreen project is completed. The recommendation would be either the Elm Blvd. project or the main pipeline from Garden Circle to the lift station, depending on the amount of funds available.

Superintendent Koivisto requested that we move forward with Request for Qualifications (RFQ's) to determine future needs/improvements for the wastewater project. Staff will contact City Attorney Brunfelt to ask if he can provide a 'request for qualification statement'. The statement, along with a preliminary scope of work, would be published inviting qualified firms to submit professional resumes or statements of qualifications.

The Commission discussed the preliminary 2012 budget. Superintendent Koivisto and the Commissioners will review the budget and discuss again at the next regular meeting in September.

It was moved by Hoheisel, supported by Huovinen, to approve all bills and payrolls as presented.

Ayes: Commissioners Huovinen and Hoheisel, and President Anzinger

Nays: None

Motion declared carried.

It was moved by Hoheisel, supported by Huovinen, to adjourn the meeting at 4:55 p.m.

Motion declared carried.

Respectfully submitted,

Debbie Marinaro
PUC Secretary

Attest:

Walt Anzinger, President
Public Utilities Commission