

**BABBITT PUBLIC UTILITIES COMMISSION
REGULAR MEETING
December 20, 2011**

The regular meeting of the Babbitt Public Utilities Commission was called to order at 4:00 p.m. this date by President Anzinger.

Present for roll call were Commissioners Huovinen and Hoheisel, and President Anzinger.

Also present was Superintendent Koivisto.

It was moved by Hoheisel, supported by Huovinen, to accept the additions to the agenda as presented.

Motion declared carried.

It was moved by Hoheisel, supported by Huovinen, to approve the minutes of the regular meeting of November 15, 2011.

Motion declared carried.

It was moved by Huovinen, supported by Hoheisel, to approve the November 2011 Financial Report.

Ayes: Commissioners Huovinen and Hoheisel, and President Anzinger

Nays: None

Absent: None

Motion declared carried.

Superintendent Koivisto gave an update on the Zup's project and explained to the Commission the permitting report that has been completed for a five-year MPCA-NPDES/SDS Permit MNG82011. It was moved by Hoheisel, supported by Huovinen, to submit the report to the Mayor for his signature.

Ayes: Commissioners Huovinen and Hoheisel, and President Anzinger

Nays: None

Absent: None

Motion declared carried.

It was moved by Hoheisel, supported by Huovinen, to accept Nicholas White's letter of resignation, and to hire Alyxander Schlafge as a part-time employee effective January 1, 2012 upon Supervisor Koivisto's recommendation. Starting wage would be at casual rate for one month, then increase to \$10.38 per hour.

Ayes: Commissioners Huovinen and Hoheisel, and President Anzinger

Nays: None

Absent: None

Motion declared carried.

RFQ's were received from Foth, S E H, Stantec and TKDA for the Projected Need Capital Improvement Project. Commissioners will review each report submitted, and will hold a special meeting on Tuesday, Jan. 10, 2011 at 11:00 a.m. to make recommendations.

The Commission reviewed the Position Classification Plan as adopted by the City of Babbitt. It was moved by Hoheisel, supported by Huovinen, to adopt the plan as presented.

Ayes: Commissioners Huovinen and Hoheisel, and President Anzinger

Nays: None

Absent: None

Motion declared carried.

After discussion on the Superintendent wage, it was moved by Hoheisel, supported by Huovinen, to increase the Supervisor's base salary by 2.87% effective January 1, 2011 for a two-year period.

Ayes: Commissioners Huovinen and Hoheisel, and President Anzinger

Nays: None

Absent: None

Motion declared carried.

Projected revenue estimates for 2012 were reviewed.

It was moved by Anzinger, supported by Huovinen, to appoint Paul Hoheisel as the PUC President for 2012.

Motion declared carried.

President Anzinger gave his notice that he will not apply for a Commission seat on the PUC.

It was moved by Hoheisel, supported by Huovinen, to direct staff to send a letter of appreciation and thanks to Walt Anzinger for his many years of service to the PUC.

Motion declared carried.

President Anzinger expressed his thanks to Supervisor Koivisto for a job well done and a plant well run; Commissioners Huovinen and Hoheisel for their time on the Commission; also thanks to Cathy Klegstad and Debbie Marinaro. He enjoyed working with everyone and wishes all the best in the future.

It was moved by Hoheisel, supported by Huovinen, to direct staff to write a letter to the Council recommending that the funds left from the Evergreen Project be used for additional ground work such as more video, manholes, etc.

Motion declared carried.

It was moved by Huovinen, supported by Hoheisel, to approve all bills and payrolls as presented.

Ayes: Commissioners Huovinen and Hoheisel, and President Anzinger

Nays: None

Absent: None

Motion declared carried.

5:00 p.m. It was moved by Hoheisel, supported by Huovinen, to adjourn the meeting at

Motion declared carried.

Respectfully submitted,

Debbie Marinaro
PUC Secretary

Attest:

Walt Anzinger, President
Public Utilities Commission