

BABBITT PUBLIC UTILITIES COMMISSION
REGULAR MEETING
May 24, 2011
(not approved until next meeting)

The regular meeting of the Babbitt Public Utilities Commission was called to order at 4:00 p.m. this date by President Anzinger.

Present for roll call were Commissioners Huovinen and Hoheisel, and President Anzinger.

Also present was Superintendent Koivisto.

It was moved by Huovinen, supported by Anzinger, to approve the additions to the agenda.

Motion declared carried.

It was moved by Hoheisel, supported by Huovinen, to have staff send a letter to the Peter Mitchell Committee, requesting that the Carnival get in touch with Superintendent Koivisto about getting a wrench to connect to the water hydrant.

Motion declared carried.

It was moved by Huovinen, supported by Hoheisel, to authorize Ryan Larson to attend the Biological Nutrient Removal Workshop in St. Cloud, MN on August 10, 2011 at a cost of \$100 plus expenses.

Ayes: Commissioners Huovinen and Hoheisel, and President Anzinger

Nays: None

Motion declared carried.

It was moved by Hoheisel, supported by Huovinen, to approve the minutes of the Regular Meeting of April 19, 2011 and the Special Meeting of April 29, 2011.

Motion declared carried.

It was moved by Hoheisel, supported by Huovinen, to accept the April 2011 Financial Report as presented.

Ayes: Commissioners Huovinen and Hoheisel, and President Anzinger

Nays: None

Motion declared carried.

It was moved by Hoheisel, supported by Huovinen, to submit a bid of \$109,054.00 to St. James, MN for the 2006 Terragator, allowing for up to 15% of bid price to accompany bid if so required. Discussion followed.

Motion rescinded.

It was moved by Hoheisel, supported by Huovinen, to submit a bid of \$110,015.00 to St. James, MN for the 2006 Terragator, allowing for up to 15% of bid price to accompany bid if so required.

Ayes: Commissioners Huovinen and Hoheisel

Nays: President Anzinger

Motion declared carried.

It was moved by Anzinger, supported by Hoheisel, to hire Alyxander Schlafge for a summer intern through the Vermilion Community College Work Study Program at the terms of their contract.

Ayes: Commissioners Huovinen and Hoheisel, and President Anzinger

Nays: None

Motion declared carried.

It was moved by Hoheisel, supported by Huovinen, to submit a RFQ (Request for Qualifications) for the Wastewater Treatment Facility Study. Superintendent Koivisto will determine the preliminary Scope of Work to include in the request.

Motion declared carried.

The MPCA draft of reissued Permit No. MN0020656 was reviewed and discussed by the Commission.

Discussion was held on the valve issue concerning seasonal water shut-offs. Superintendent Koivisto will meet with staff to compose a standard form letter stating the options available for homeowners who experience a “weeping” valve.

Discussion was held concerning delinquent utility bills and bankruptcy filing by a current customer. Staff will bring to the next meeting a summary of payments, dates, and amount that is to be discharged by Court order.

The Commission reviewed the manhole issue that may arise if a customer remodels their driveway. It was Commission consensus that a form letter be made available to customers on expenses they may incur to widen/replace their current driveway.

It was moved by Huovinen, supported by Hoheisel, to accept the correspondence.

Motion declared carried.

It was moved by Hoheisel, supported by Huovinen, to approve all bills and payrolls as audited.

Ayes: Commissioners Huovinen and Hoheisel, and President Anzinger

Nays: None

Motion declared carried.

It was moved by Huovinen, supported by Hoheisel, to adjourn the meeting at 4:46 p.m.

Motion declared carried.

Respectfully submitted,

Debbie Marinaro
PUC Secretary

Attest:

Walt Anzinger, President
Public Utilities Commission